

Questions and Answers to RFQ N° UNFPA/LBY/RFQ/23/002
Procurement of 8 Laptops and optional accessories

Question 1: Deadline: Could you please confirm whether the deadline for your request is on the 23rd or the 28th of November 2023? This will enable us to align our internal processes and meet your requirements effectively.

Answer: 23 November 2023 is the deadline for receiving questions from the suppliers; while 28 November 2023 is the final deadline for the submission of quotations for this RFQ.

Question 2: Quantity of devices: We kindly request confirmation on the exact number of devices required. Is it 8 devices or 9 devices? This information will assist us in preparing the order accurately.

Answer: Section VII of the RFQ document states that the award will be for 8 laptops (Purchase Order) and/or a Long Term Agreement for the 3 items.

Therefore Annex B. Price Quotation Form is divided into 2 parts:

- **Part 1 is for the quotation of the purchase (PO) of 8 laptops + deliver cost (if delivered to Tunis or to Libya).**
- **Part II is for the award of a Long-Term Agreement(LTA), wherein the items will be priced per piece (1), along with the optional accessories to be included in the LTA.**

So the quotations are requested separately for part 1 and part 2, by completing the provided template of the price quotation form and providing all the details of the specifications and terms of the quote.

Question 3: Delivery Location: Please provide clarification on the intended delivery location. Is it Libya or Tunisia? This will help us coordinate the logistics and ensure timely delivery to the correct destination.

Answer: The delivery location could be either Tripoli or Tunis.

Please make sure indicate that you would be able to deliver the goods to Tunis (If you are a Libyan supplier) or to Libya (if you are a Tunisian supplier), with due consideration on customs clearance for international shipments.

In your quotation, provide detailed information as you can, the delivery charge can be done separately, one price quote if delivered to Libya, another price quote if delivered to Tunis and indicate if there's a limitation wherein delivery can only be done in Libya only or in Tunis only. Please make sure to mention all the details/information related to this shipment process if applicable (additional fees, procedures...).

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